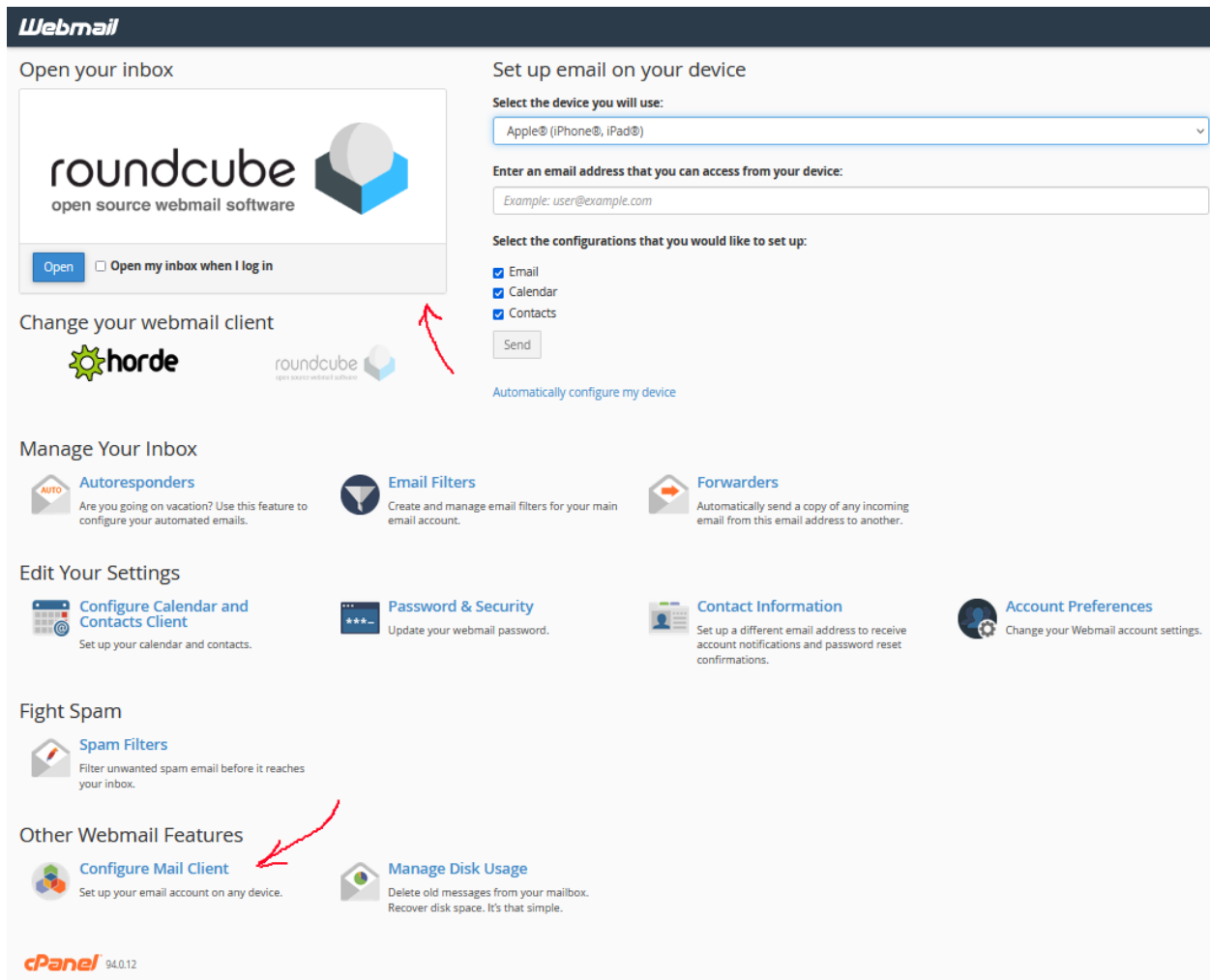Thank you for hosting with Evolve Media. The following instructions will show you how to read and respond to your email via our online WebMail client, and all of the technical information you'll need to set up your personal email on your mobile device or on your mail client like Microsoft Outlook or Apple Mail.

On your browser on your computer or phone. Go to the Web Mail login page, you'll be asked to put in your email address and password. The login page is located at: www.your-domain.com/webmail

Enter in your email address and password.

Once you log in, you'll see a page where you can view email by clicking on the Roundcube box. Also on this page, down at the bottom, you can click on the "Configure Mail Client" and this will give you the info needed to set up on your phone or other devices.

Webmail

Open your inbox

roundcube
open source webmail software

Open   ☐ Open my inbox when I log in

Change your webmail client

horde   roundcube
open source webmail software

Set up email on your device

Select the device you will use:

Apple® (iPhone®, iPad®)

Enter an email address that you can access from your device:

Example: user@example.com

Select the configurations that you would like to set up:

☑ Email
☑ Calendar
☑ Contacts

Send

Automatically configure my device

Manage Your Inbox

Autoresponders
Are you going on vacation? Use this feature to configure your automated emails.

Email Filters
Create and manage email filters for your main email account.

Forwarders
Automatically send a copy of any incoming email from this email address to another.

Edit Your Settings

Configure Calendar and Contacts Client
Set up your calendar and contacts.

Password & Security
Update your webmail password.

Contact Information
Set up a different email address to receive account notifications and password reset confirmations.

Account Preferences
Change your Webmail account settings.

Fight Spam

Spam Filters
Filter unwanted spam email before it reaches your inbox.

Other Webmail Features

Configure Mail Client
Set up your email account on any device.

Manage Disk Usage
Delete old messages from your mailbox. Recover disk space. It's that simple.

cPanel 94.0.12

How to set up a client e-mail application

There are many client e-mail applications available, such as Thunderbird, Outlook, Eudora, and Mac OS X Mail. Some of these applications can configure e-mail accounts automatically based on the account authentication information that you provide. In some cases, however, you must manually configure the account.

The exact steps to set up an e-mail account differ depending on the application that you are using, but the information required is the same. In all cases, you must set up a way to access incoming e-mail (using POP3 or IMAP), and a way to send outgoing mail (using SMTP).

Incoming e-mail: Configuring POP3 and IMAP

To configure an e-mail client for POP3 or IMAP access to an A2 Hosting server, use the following information:

1. For POP3 or IMAP server login authentication, use the following settings:
   - The account username is the full e-mail address of the account you created in cPanel (for example, *webmaster@example.com*).
   - The account password is the password that you specified in cPanel for the account.

2. For the POP3 or IMAP server name, use one of the following domain names:

   - *mail.example.com*: Replace *example.com* with your web site's domain name.
   - The complete A2 Hosting server name for your account, such as *a2s78.a2hosting.com* or *sr10.supercp.com*. For information about how to determine your account's server name, please see this article.

> ✓ *If you plan on using secure SSL/TLS access with POP3 or IMAP (and we strongly recommend that you do), you should use the A2 Hosting server name instead of your own domain name. Otherwise, your client application may display security warnings that the shared SSL certificate for the server does not match your web site's domain name.*

3. The POP3 or IMAP server port settings depend on which protocol you use (POP3 or IMAP), and whether or not you are using a secure (SSL/TLS) connection. Many e-mail client applications fill in the port numbers automatically based on the protocol you specify, but some do not. The following table shows the correct port numbers for the various protocol configurations:

	Secure (SSL/TLS)	Non-secure
POP3	995	110
IMAP	993	143

Outgoing e-mail: Configuring SMTP

You must configure the e-mail client to use an SMTP server, or else you will be unable to send outgoing messages. Although you must use an A2 Hosting POP3 or IMAP server to access your messages, you are not obligated to use an A2 Hosting SMTP server to send messages. For example, using your ISP's SMTP server may be faster because it is located on the same network as your computer.

If you want to use an alternate SMTP server, contact the server's provider to determine the correct configuration settings.

To configure an e-mail client to send messages through an A2 Hosting SMTP server, use the following information:

1. For SMTP server login authentication, use the following settings:
   - The account username is the full e-mail address of the account you created in cPanel (for example, *webmaster@example.com*).
   - The account password is the password that you specified in cPanel for the account.

2. For the SMTP server name, use one of the following domain names:

   - *mail.example.com*: Replace *example.com* with your web site's domain name.
   - The complete A2 Hosting server name for your account, such as *a2s78.a2hosting.com* or *sr10.supercp.com*. For information about how to determine your account's server name, please see this article.

If you plan on using secure SSL/TLS access with SMTP (and we strongly recommend that you do), you should use the A2 Hosting server name instead of your own domain name. Otherwise, your client application may display security warnings that the shared SSL certificate for the server does not match your web site's domain name.

3. The SMTP server port settings depend on whether or not you are using a secure (SSL/TLS) connection. Many e-mail client applications fill in the port numbers automatically based on the protocol options you specify, but some do not. The following table shows the correct port numbers for the various configurations:

	Secure (SSL/TLS)	Non-secure
SMTP	465 or 587	25 or 2525

Some ISPs (Internet Service Providers) block port 25 as a spam prevention measure. If your ISP blocks port 25, use port 2525 instead.

Got more questions? You can shoot us an email info@evolvemedia.com or give us a call at (714) 528-1133.